

CNFC Board Minutes: Sept. 24th, 2015

In attendance: Lee, Michael, Philip, Suzanne, Myann, Fred, De, Eric, Mielle

1. Approval of agenda

motion: De moves to approve the agenda, Philip seconds the motion. all are in favour.

note: we will need to get the approval of the former board for last meeting's minutes

2. Introductions

Board members introduce themselves. These introductions will be published in the newsletter.

3. Code of ethics

Discussion: the code of ethics makes clear what is expected of board members in terms of confidentiality. However it is written in legalese and is negative.

The text came from the Hornby co-op board of directors—their co-op is federated. The text is thus very corporate. Perhaps it could be re-written in human-friendly language. (Mielle's job to put into a first draft)

4. Assigning of officer positions/duties

Discussion of officer positions and duties.

motion: De moves the following: Susanne as president, Fred as Vice, De as treasurer. Michael seconds. All are in favour.

We require signers for our accounts with both Coastal Community Credit Union and Vancity.

motion: De moves that our four signers are appointed by the board to be the president (Suzanne) and treasurer (De), the general manager (Eric), and the book-keeper (Marilyn). Philip seconds. All are in favour.

5. Manager's report

Capital projects: the last project on the list is the new back-up generator. We have \$10,000 left over for that, which we will obtain by the end of October. At that point we will be paying the full mortgage \$1250 a month.

Profit and loss statement: Sales are up 10% over last year. We've had more people bringing local products and produce in—the process is easier now.

Donations and grant money from last year are deferred to this year.

6. Committees:

- i. Finance: (Marilyn, Eric, De—planning, tax questions)
- ii. Member Affairs: liaison with membership, inspiring volunteerism, maintaining our mailing list, and maintaining membership information.
- iii. Board Development: strategic planning and AGM recruitment -board training, board development.
- iv. Grounds and Property: landscaping and Go Green grant (there is still money to be spent and work to be done. \$15,000 which is supposed to include an educational display and visible signage thanking Vancity). *the grounds committee is thus rather urgent.

6. Correspondence pertaining to the Local Vendor Policy

Discussion re member letter directed to Board and the request for the board to look at our policy around supporting local growers.

An extra board meeting has been called (THURSDAY OCTOBER 8TH AT 5:30, FRED'S HOUSE, POTLUCK). The board recognizes that this is a key issue for co-op. It has been a struggle to work out the existing policy, but it looks like we will have to continue to wrangle with it.

7. Manager's contract and review process

De and Suzanne will form the core of the committee and will conduct the review in conjunction with staff reviews.

meeting adjourned at just after 6:30