

CNFC Board Meeting
4:00 - 6:00 p.m.
Tues, May 30 2017
Co-Op Cafe

**MINUTES: MEETING OF THE CORTES NATURAL FOOD CO-OP
BOARD OF DIRECTORS**

in attendance: Fred, Amy, Julia, Philip, Suzanne, Eric

general manager: Eric

Chair: Philip

administrative support: Mercedes

meditation and check in

1. Approval of the agenda

all in favour, passed.

2. Approval of minutes from the last meeting

April 25th Minutes: remove item 10 from minutes

Motion passed to approve minutes, all in favour.

3. General Manager's report

Liquor License: Update

- 2 people have criminal record check back, everyone else is in the works. One member has not processed anything. Deadline to get all paperwork in: June 26th, prior to the AGM

Café Hours

- 4 days/week starting this week. 7 days/week last week in June first week of July.

Building Projects

- skylights nearly done in kitchen/cafe. Co-Op members raised nearly 5K - to put this info in e-news
- new display counter installed

Finances

- will produce financial statements for last quarter in time for the AGM, and will have new statements for this next quarter.

4. Dandy Horse lease

- no updates to report

5. Local Farmer Photo Project Update

- Potential to approach Kellen and Henry to take on the photographers
- Suzanne to follow up with Morgan and check in with Kellen and Henry

6. Upcoming AGM

- introductory video + door prizes, \$25 GC, concession: pizza, salad, cookies
- AGM prep to be done: Amy to run elections
- New Member Package ready for 1st meeting following up election
- include in email newsletter, a call-out for board members and voting at the AGM

7. Committee updates

Finances

- pre-AGM meeting, financial statements will be available from the accountant

Land Committee

- Loan is 13K, matching donation of 2K
- Loan Agreement was agreed upon and signed by MacMumford's
- \$21K for Project Manager
- Outdoor Rooftop: discussion of plastic or glass for outdoor rooftop. Exact cost

comparison yet to be done. Glass: more expensive, better acoustics and aesthetics, no UV filter needed, less cleaning done. Plastic: more affordable, requires more cleaning, detailing, high longevity, lighter, more strapping & support.

\$6K approximation for glass, not including labour. Hard numbers to come.

- Update coming on real costs of stage/outdoor courtyard to budget that exists. Money to be raised for stairs, depending on final budget.
- Potential for new fund-raising effort for display cooler that may need to be replaced in the future. Concern raised about display cooler efficiency; maintenance needed
- Create "wishlist" for Co-Op: what does the co-op need/want for the future?
- Bulletin board made and ready to be installed
- Picnic Tables Update: need 3 new tables, costs to be determined.
- Garden Update: discussion to be continued in regards to the use of the space

8. Priority Loading for Food Trucks

- asking BC Ferries for priority loading for food delivery trucks over the summer months. Combine ask with Squirrel Cove Store, Bertha's, Co-Op, Gorge Harbour, Hollyhock. Julia to take on research and proposal to BC Ferries, and to connect to Ferry Advisor.

closing meditation and round