

CNFC Board Meeting
January 25th, 2017
4:00 pm, Co-op Cafe

Minutes: Meeting of the Cortes Natural Food Co-op Board of Directors

Board members in attendance: Suzanne (chair), Amy, Michael, Philip
General Manager: Eric
Admin support: Miele

opening meditation and check-in

Approval of the agenda

Motion to approve the agenda. Seconded. Passed.

Approval of minutes from the last meeting

Motion to approve the minutes from the last meeting as amended. Seconded. Passed.

General **Manager's** report

Update on staff benefits and security: exploration of benefits packages available. What staff can afford is part of the consideration. Eligibility would require individual staff to work a minimum of 20 hrs per week. Currently approximately five staff members would qualify.

Further items discussed:

- liquor licence
- rat-proofing
- cuisine nights
- shed (bikes removed)
- search for double-glass door
- gravel for driveway repair

Budget: to be discussed in detail at the next meeting.

In brief: our margin is better this year than last year. \$30,000 has been budgeted for capital projects (...there are a lot of desired capital projects), and the profit is expected to be approximately \$30,000.

Miscellaneous financial topics:

- Members are being asked to pay their groceries forward in order to reduce the number of interact and credit card transactions.
- A loan is not taxable: better to get people to buy us stuff than give us money

Committees

Discussions:

- Striking a fundraising committee or subcommittee.
- How to bring additional financial expertise to the board? Ideas: 1. Recruiting board members who have this expertise. 2. Seeking this expertise elsewhere—perhaps Vancity could provide support.
- Land committee: Discussion regarding bringing the concept drawing on the courtyard into the public realm. Discussion on fundraising.

Secretary-Administrator position

Discussion regarding the role of the secretary-administrator.

Gazebo final budget

Motion to increase budget by \$500. Seconded. Passed.

Signage promoting local food producers

Secretary-administrator to begin work on this.

Board bulletin board

Concept: a bulletin board with glass door (similar in style to the one at the Gorge Marina) built to fit a particular space. This bulletin board would include the Co-op's mission statement, and a changing variety of information which the board would like to share with the general membership.

Information package for new board members

Discussion:

- Support for the idea and intention to integrate Klahoose language in signage.
- Suggested template to include in information package introducing the role and mission of the Board.

Executive session

Motion passed regarding renewal of general *manager's* contract and remuneration.

meeting adjourned

NEXT BOARD MEETING: FEB. 22 4:00 PM (later amended to Feb. 21st)