

CNFC Board Meeting Minutes: Feb. 25th, 2016
(edited)

in attendance: Philip, Mary-Lu, Eric, Suzanne, Jodie, Michael, Lee, Richard, Mielle

1. Approval of agenda

motion: Suzanne moves to approve the agenda, Philip seconds, all are in favour.

2. Approval of minutes

motion: Suzanne moves to approve the minutes, Philip seconds, all are in favour.

3. Discussion with Richard on the educational gazebo and courtyard

Discussion of budget: an additional \$300, not covered by Go-Green grant fund, is needed to complete the roof of the gazebo.

motion: Suzanne moves to approve the expenditure of \$300 to complete the gazebo roof. Micheal seconds. All are in favour.

Discussion of scope of work required in the courtyard includes a request for Richard to give the CNFC Board a quote to consider.

4. Update and proposal on gazebo signage.

motion: Mary-Lu moves that Mielle has jurisdiction to construct the signage frames and backing. Suzanne seconds the motion. All are in favour.

5. Land committee report

Discussion of courtyard upgrade loan from Derrick and Laurie McMumford. Details: \$15,000, 2% interest. Repayment will be in kind with goods from the store.

The downstairs rooms: Discussion of issues with the current occupants, potential future tenants, and renovations.

Community garden: Discussion regarding the future organization of the garden area. Decision: The Board will invite Mario to its next meeting to discuss.

6. Jodie Brady is welcomed to the board.

7. Organization of roles re finance:

motion: Mary-Lu moves: "That Jodie take Suzanne's place on the Finance Committee and act as the Board liaison with the FAC." Suzanne seconds. All are in favour.

8. Vendor/member liaison report:

- Report on meeting with 23 local producers of vegetables attended.
- Report on other initiatives and ideas regarding education, youth outreach, and communication between vendors, members, and the CNFC.

9. Manager's report:

Cafe: ChefTec is up and running.

Store: Shift to Quickbooks is underway.

Taxes: Taxes on our land purchase fundraising funds will be approx. \$17,000.

2 Tiny house site proposal

Decision: Although the applicant would be a great tenant, the CNFC is not able to offer the requisite services.

11. Executive Session:

Discussion of board governance: there always has to be executive session as part of governance practice.

motion: Mary-Lu moves that all of our board meetings will have an executive session, a designated board-only attendance time for board business. Our meeting agenda will begin with the manager's report first, and end with an executive session last. Philip seconds. All are in favour.

6:45: meeting is adjourned.