

CNFC Board Minutes: Dec. 17th, 2015

1. approval of minutes

Suzanne moves to approve the minutes. De seconds. All are in favour.

2. approval of agenda

Suzanne moves to approve the agenda. Philip seconds. All are in favour.

3. general manager's report

Cafe:

- The cafe has new ordering and inventory systems.
- The cafe will be looking for kitchen supervisor in January.

Store:

- Meg McDonald is the new till supervisor.
- More effort is being put into produce.

Finances:

- The conversion to Quickbooks is underway.
- There is still outstanding the question of how to reduce our taxes give the donations for land purchase.
- We are within 30 days with all of our vendors.
- There remains \$5000 to pay in capital expenditures.

Suzanne moves we spend \$5000 for the remaining capital expenditures. The funds will have to be completed by the end of February. Philip seconds the motion. All are in favour.

De moves we give a \$50 gift certificate to all the staff as a Solstice bonus. Philip seconds. All are in favour.

4. the FAC report card

Suzanne moves to approve the FAC proposed ticket system.

- Discussion of the uncomfortable ‘formality’ of the ticket system: A communication log and ways of promoting communication will be proposed the FAC.
- It would be ideal to have someone like Jodie (FAC chair) on the Board so to ensure a closer relationship with the FAC.
- The CNFC Board would like advice from the FAC on the following:
 - how to best address our post-land-fundraising tax bill?
 - how to afford/pay for someone to carry out FAC’s requested changes?

5. go-green grant update

The application to Vancity for an extension on completion of the Educational Display Centre is circulated.

De moves to send application for an extension on the Education Centre gazebo to Vancity. Suzanne seconds. All are in favour.

6. local food pricing policy

Extended discussion of policy and how pricing is decided.

7. managers performance review

- There is a sense that everyone is working together as a team and still room for increased direct and honest communication in the moment.
- Recommendations for approval:
 - recognizing Eric for the excellent job he is doing by increasing his vacation by 2 weeks a year.
 - offering professional development: The Art of Leadership at Hollyhock—would use his vacation time to attend this workshop.
 - the purchase of a new laptop: \$1200.

Michael moves to approve the recommendations for approval. De seconds. All are in favour.

8. last items

The Board acknowledge Maynn's absence, thanks her for her services, and hopes she will come back after a rest...

Next meeting: January 21st 4:00 pm